

“My School’s Cool” Application

SCHOOL INFORMATION

School Name:

Mailing address:

City:

State:

ZIP Code:

Physical address:

City:

State:

ZIP Code:

Phone:

Fax:

E-mail:

SCHOOL CONTACT INFORMATION

Contact:

Phone:

Fax:

E-mail:

Alternate Contact:

Phone:

Fax:

E-mail:

ENROLLMENT INFORMATION

Type of School: (circle one) Elementary Middle High Combined Campus Private

Total Number of Students enrolled for current school year:

Number of Teachers employed for current school year:

“My School’s Cool” Contract

School Name:

Principal:

Coordinator:

Signature: _____

Signature: _____

Date: _____

Date: _____

School Accountability

Coordinator

Each school will be required to designate a school coordinator by September 1, 2011 which the mall’s program coordinator will work with on a weekly basis to collect points for your school throughout the entire length of the program. It is a requirement that the coordinator has an email address and be readily available to speak with the mall’s program coordinator. The school coordinator will perform the following tasks:

- Tracking of school points
- Obtaining receipts on a weekly basis from the mall
- Providing weekly updates to the mall’s program coordinator at the mall
- Providing processed receipts weekly to the mall’s program coordinator for auditing purposes
- Providing monthly updates to the school on their point standing
- Providing school enrollment and tax id information
- Distributing information to schools, parents and students pertaining to the program i.e., monthly newsletters, school bulletin board updates
- Coordinating any required school research
- Attendance at MSC kickoff meeting and other meeting designated by the mall

Promoting Honesty and Integrity

Because My School’s Cool is based on a system where parents, teachers, students and shoppers will earn points for their school, it is imperative that each school convey the importance of honesty. There will be opportunities throughout this program where individuals could earn points in a dishonest manner by turning in duplicate receipts which we are unable to track. We are counting on the school coordinator, principal and teachers to set an example for students and encourage everyone to simply be honest.